



Malahide Parish**DOCUMENT: Child Protection Service****TITLE: Availability of Information****DATE: 28.02.10****ISSUED BY: Parish Priest****APPROVED BY: Parish Council****REF. NO: CPS 05****REVISION: 3**

1. PURPOSE

To ensure that that all relevant parties are made aware of the policies and procedures in place in the parish regarding child protection and that they confirm their adherence to them and that assistance in reporting child protection concerns is made widely available at Parish level in accordance with the requirements of the Parish Pastoral Council

2. Scope

This procedure applies to all groups operating in a church setting - , including visiting groups and or people renting accommodation owned or leased by the Parish.

3. RESPONSIBILITY

Implementation: Parish priest

Authority to Change: Parish Pastoral Council

4. PROCEDURE

4.1 To assist the reporting of child protection concerns, the contact details of the Diocesan Designated Person, the H.S.E. and the Gardai will be made widely available at parish level. This information will be displayed in clearly visible and accessible places, such as the entrance to the Church and in other relevant community buildings. (See Appendix 7)

4.2 The contact details for the Parish Child Protection Representative will also be made available through the Parish Bulletin, the Parish Directory of Services and other appropriate Parish publications.

4.3 Each volunteer worker, together with the priests and the Parish Pastoral Council, will be given a copy of the Policy document and asked to read it to ensure that everyone knows the Parish Policy on Child Protection.



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- 4.4 All groups operating in a church setting - , including visiting groups and or people renting accommodation owned or leased by the Parish, be made aware of the policies and procedures for child protection in operation in the Parish and shall be asked to confirm in writing that they will implement these policies and procedures.
- 4.5 Responsibility for ensuring that our Policy will be adhered to by such groups, will fall on the Parish Pastoral Council.

5. REVISION

Rev	Date	Comment
0	01/05/2007	New
1	12/12/08	Procedural review
2	07.12.09	Procedural Review
3	28.02.10	Procedural Review